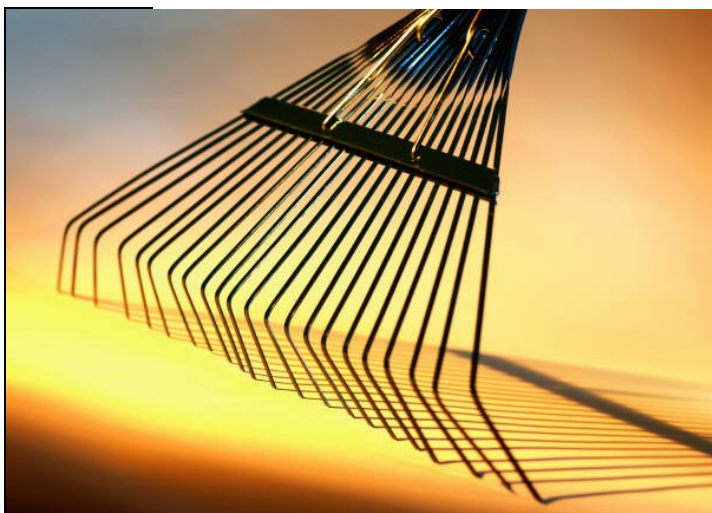


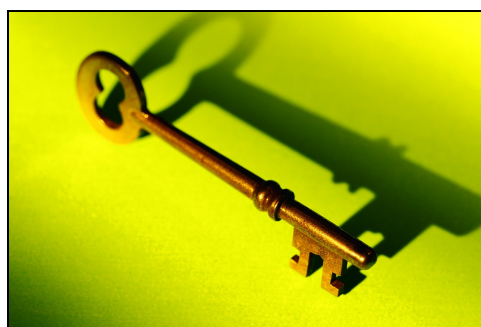
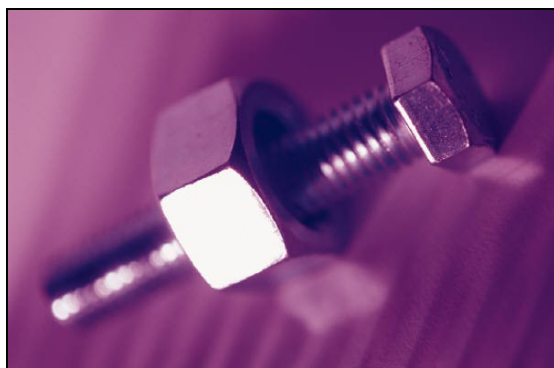
yourcasa

TOTAL HOMECARE

yourcasa TOTAL HOME CARE – Part of MG Villas



Relax...we will take all the hassle and worry out of owning a property on the Costa Blanca



Contact us today for a free quotation on how our professional and dedicated team can manage your property

www.mgvillas.com

TEL: 0034 96 577 0699 FAX: 96 577 1665 EMAIL: yourcasa@mgvillas.com

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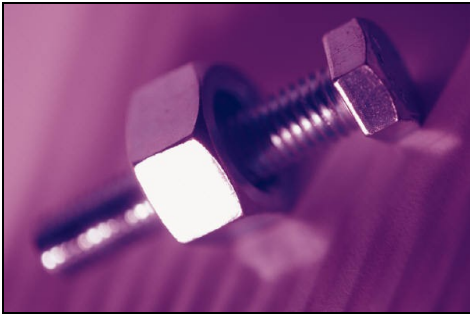
STANDARD SERVICES AT A GLANCE

Our STANDARD SERVICE includes the following:

- Monthly inspection visit to include a thorough check of your property:
 1. *All electrical, water and gas appliances,*
 2. *Property condition*
 3. *Full security check*
- 24 hour emergency callout (utilities and security)
- Management of regular maintenance services
- We act as your official Key Holder.
- Initial full inventory check of your property and its contents.
- A monthly **Conditions Report** accessed by using your personal **yourcasa Home Care** password.
- A private account in the owners area of our website
- We act as your local information source.

Available as a yearly, half yearly or monthly subscription to suit your requirements.

www.mgvillas.com



Standard **yourcasa** Total Home Care Package

Whatever type of property you own, it's important to make sure that it's properly looked after when you're away. That's why the **yourcasa Total Home Care Standard Package** includes the following services:

Initial full inventory check of your property and its contents.

Monthly inspection visits comprising the following:

- Check all contents against inventory.
- Perform a visual inspection of the exterior, looking for any obvious defects.
- Perform a visual inspection of the interior, checking for wear and tear and noting the general and specific state of the décor.
- Thoroughly air all the rooms (subject to external weather conditions).
- Check for pests and vermin and recommend remedial action.
- Test all appliances and electrical equipment to make sure all are in good working order.
- Examine all furniture and furnishings for wear and tear.
- Check all sanitary equipment and plumbing.
- Make sure all your security services and equipment are fully functional.



In addition:

- We act as your official **Key Holder**.
- We publish a monthly Owner Report detailing any problems or recommendations regarding your property (complete with photographs where necessary) which you can access using your personal **yourcasa Total Home Care** password

We act as your local information source.

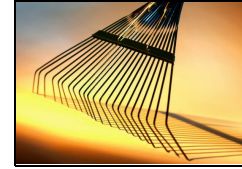


Additional **yourcasa** Total Homecare Services

Because every property is different, we have structured a range of additional services that are available on request. These can be arranged through our website at any time of the day or night.

Garden Maintenance

The growing season in Spain lasts all year! So if your property has its own garden an effective watering system and weekly visits by a professional gardener are essential.



Pool Maintenance

Your pool needs regular maintenance. **yourcasa Total Homecare** will take care of routine cleaning, the replenishment of chemicals and regular checking for leaks. This service is carried out twice a week in the summer and once a week in winter.



Decorating and Maintenance

Time, wind and weather all take their toll on your property. We have a number of approved contractors who, under our watchful eye, undertake high quality internal and external repairs and decoration to your own specification.

Mail Delivery

We will gather any mail that has been delivered to your property on the Costa Blanca and forward it to your home address every month, so you'll never miss out on that important communication.



Annual Spring Clean, Builders Clean, First Clean

Whatever your special requirements you can be assured that our **yourcasa Total Homecare** team will provide the cleanest of cleans to ensure your home is kept spick and span.

Gas Bottles

Always have a spare on hand! We will replace gas bottles when required.

Ad hoc services

What do you need to get the most from enjoying your home from home? Our **yourcasa Total Homecare** team has the experience and local contacts to help - just ask!



yourcasa Legal & Financial Advice

Through our fully qualified legal and financial department we are able to offer a full range of legal advice on buying and selling your property, including property taxes and fees, title deeds, transfer of utilities etc.

We can give you advice on all legal issues, such as:

- Personal taxation
- Working in Spain
- Social Security and National Insurance
- Retirement Relief
- Personal Financial Planning and Investment
- Banking in Spain
- Making a will
- Translating a document

Should you require a mortgage to purchase your property we are able to offer excellent packages through our association with **Comprarcasa**, Spain's leading network of independent real estate agencies.

Please contact us for a quotation on the services you require.